

Lady Margaret Primary School

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Head teacher: Mrs H Rai MA NPOH NPOFI **Chair of Governors:** Mr S Prebble



R57

Monday 1st November 2021

Dear parents and carers of pupils in 3JC,

I hope you had a restful half term break.

I am writing to inform you that Ms Coleman has decided to leave Lady Margaret Primary at the end of this term. She has been working in partnership with Ms Kumar for the first half term so Ms Kumar and Ms Byrne will be taking over the class from today and the class will be called 3RK.

Ms Coleman will continue to work with the class on occasions but will also be teaching in other parts of the school until she leaves in December. I recognise that a change of teacher can cause upset for some children, however, the class are very familiar with Ms Kumar and Ms Byrne so the transition should be very smooth.

If you have any concerns you wish to discuss please contact Ms Kumar.

With best wishes

Helen Rai
Headteacher