

Lady Margaret Primary School

Lady Margaret Road, Southall, Middlesex, UB1 2NH

Tel: 020 8566 6486 Fax: 020 8566 6713

Email: office@ladymargaret.ealing.sch.uk Web: www.ladymargaret.ealing.sch.uk

Head teacher: Mrs H Rai MA NPQH Chair of Governors: Mr S Prebble

Deputy Head teacher: Miss L Simpson Deputy Head teacher: Miss P Bal

School Business Manager: Mrs A Hancock



September 3rd, 2020

Dear parents and carers

I hope you were able to get some good quality rest over the summer holiday period.

We are very excited about seeing our pupils on Monday when we will be welcoming most of our children back to school. We have spent time making arrangements for a safe re-opening, with a strong emphasis on reducing risk as much as possible.

From Monday there is a legal requirement that all children attend school, and **absence through parental choice is not acceptable**. Absence monitoring will be robustly implemented from Monday. Some parents and carers may query why the school is opening as the rates of coronavirus infection seem to be slowly rising locally. I am afraid that all such questions are not ones that we can answer but please be assured that we working as closely to guidance from the Department of Education as possible, and this is mirrored by Ealing Council.

| Cornwall Ave Gate A | | Lady Margaret Rd Gate C | | Windermere Rd Gate D | |
|--|-------------|--|-------------|--|-------------|
| Parents may accompany children to their designated entrance but will not be permitted in the school. Once children have been dropped off they will leave the site via gate B on Lady Margaret Rd | | Parents must drop their children off at the school gate and may not accompany their children on site | | Parents must drop their children off at the school gate and may not accompany their children on site | |
| Nursery | Start 8:20 | Year 5 | Start 8:30 | Year 6 | Start 8:30 |
| | Finish 3:25 | | Finish 2:55 | | Finish 2:55 |
| Reception | Start 8:40 | Year 4 | Start 8:40 | Year 3 | Start 8:40 |
| | Finish 3:05 | | Finish 3:05 | | Finish 3:05 |
| Year 1 | Start 8:50 | | | Year 2 | Start 8:50 |
| | Finish 3:15 | | | | Finish 3:15 |

After 6 months we are in no doubt that our children’s education needs to restart as positively as it can. We will be ensuring that children are made to feel safe and happy, and that their worries – if they have them – are recognised and considered. Furthermore, we also want to start the new term with the same high academic expectations that we have every year.



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Where children come FIRST

You will have received a great deal of information over the last few weeks, and many questions will remain, so at this stage I want to share some headline reminders with you.

- Your child will stay with their class, and year group, inside the building
- Outside, playtime will be for 2 year groups at a time only (1 and 2, 3 and 4, 5 and 6) with Reception and Nursery operating separately
- There will be a heavy emphasis upon handwashing and opportunities for this have been timetabled after each time the children have been outside – please regularly train your children at home.
- Children will not wear masks
- Staff will wear masks in all shared areas and corridors, and a visor in the classroom where needed
- Assemblies will be held in classrooms
- Children will be seated in rows facing forwards and staff will endeavour to maintain a safe social distance
- Year groups will not mix inside, except during after school club
- Children are expected to wear school uniform
- Children must **NOT** bring a school bag – all equipment will be provided. Each child will have their own pack
- PE kit needs to worn to school on PE days from the week of the 14th September
- Teachers will do a Powerpoint presentation providing key information for your child's class. This will go on the website next week and will replace the 'Meet the teacher' meetings
- Please ensure your child has a water bottle as the fountains are out of use
- Send your child's home learning into school as usual. They should take it to their classrooms

What happens if my child falls ill?

- In school, if your child has a temperature (for any reason) above 37.8C, or shows other symptoms such as a repeated cough, they will go to a quarantined area and you must collect them immediately
- You will need to arrange a test for your child – without this they will be required to miss school for at least 10 days
- If your child tests negative (no coronavirus) and has no further symptoms you should send a screenshot of the result and we will advise you when they can return. This will be at least 48 hours after the negative test result is received by you

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- If your child tests positive then you should follow NHS advice and inform us immediately so that we can also take public health advice in relation to other children and staff members' safety

All issues will be treated confidentially and identities will not be revealed unless there is a compelling reason to do so, on advice from public health officials.

If at home, please email or phone the school office to inform us of absence.

How you can help keep the school safe

- Work with us – this is a challenging time for all of us so patience and understanding are essential
- **Please follow the instructions when dropping off and collecting children and PLEASE do not arrive late at the start or end of the day. Be ready to collect your child at the allocated time. If you arrive late you will have to wait until every other child is in school before being allowed to drop your child off. This also applies to collection.**
- Remember that windows will be open all the time so your child may need an extra warm layer of clothing as the term goes on. Your child **MUST** bring a waterproof coat (with hood) to school every day because they may be waiting in the rain when being collected
- Do not send your child to school if they have a temperature or cough, thereby placing others at risk
- Make sure we have the correct mobile numbers for you

School will feel different

- We will not be operating a front office as in the past
- Parents and carers are not allowed on site except for parents of pupils in EYFS
- All queries need to be made by telephone (where you can leave a voicemail) or by email. We will get back to you.
- For now, children will have a packed lunch style meal. If you have not paid for your lunch with Harrisons by 8.00am your child may miss their lunch. PLEASE CHECK.
- Teachers will telephone you should they need to discuss anything

Everything will remain under review so please do take note of any communication that comes from the school.

With very best wishes and welcome back to school!

Helen Rai
Headteacher