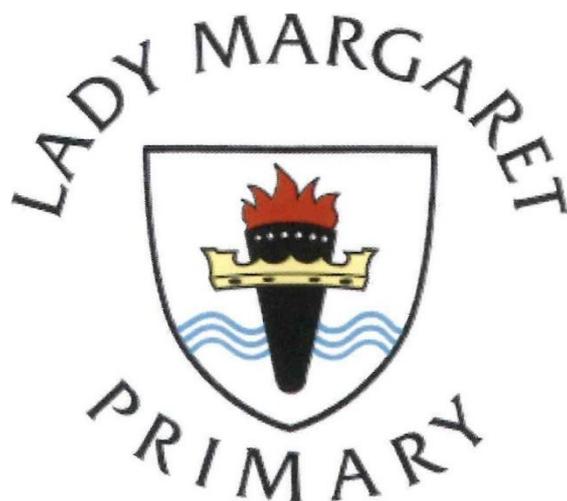


Lady Margaret Primary School



Where children come FIRST

Addendum 1 - COVID-19 school arrangements for First Aid policy and procedures

Approved by:	Fully Governing Body	Date: 5 th June 2020
Last reviewed on:	June 2020	
Next review due by:	June 2021	

Addendum 1 - COVID-19 school arrangements for First Aid policy and procedures

This addendum notes variances to the Lady Margaret Primary First Aid Policy for the period following wider opening when social distancing is recommended.

The general principal of our current First Aid policy will remain unchanged:

We will ensure that appropriate first aid arrangements are in place for our children, staff and any visitors to our premises. This includes providing sufficiently trained employees for our needs and maintaining an adequate supply of first aid equipment. All injuries major or minor will be logged in the accident book

Symptoms of coronavirus (COVID-19):

- Recent onset of a new continuous cough
- High temperature
- Loss of, or change in, normal sense of taste or smell (anosmia).

How COVID-19 is spread:

COVID-19 is most likely to happen when there is close contact (within 2 metres or less) with an infected person. It is likely that the risk increases the longer someone has close contact with an infected person.

Respiratory secretions (droplets) containing the virus are likely to be the most important means of transmission; these are produced when an infected person coughs or sneezes.

It is possible that someone may become infected by touching a person, a surface or object that has been contaminated with respiratory secretions and then touching their own mouth, nose, or eyes (such as shaking hands or touching door knobs then touching own face).

Suspected case of COVID-19:

See Flowchart – responding to suspected cases of COVID-19 in pupils and staff members – Appendix 1

- For any child or adult who develops symptoms (i.e. a high temperature, new persistent cough, loss of smell or loss of taste), the head teacher needs be immediately informed (or other SLT member if the HT is not available)
- Staff/student should be placed in a controlled well ventilated, single-person room with the door closed.
- Affected students should wear a facemask to contain secretions while in isolation. If a facemask cannot be tolerated or one is not available, they should use tissues to cover their mouth and nose.

- Parents or guardians of a symptomatic student are to be notified immediately of their child's status and should be asked to remove the student from premises and seek medical advice.
- Anyone in contact with the pupil must wear PPE
 - Disposable gloves
 - Disposable plastic apron
 - Eye protection (E.g. visor or goggles) if there is a risk of droplets
 - Face mask
- A specific cleaning protocol is in place for this area after a pupil leaves.

Sickness / injury – non COVID related first aid:

- Minor incidents requiring first aid to be managed by First Aider in pod – where applicable – gloves to be worn
- Where pod first aider not available to be sent to Medical Room where first Aider on duty will manage – gloves to be worn
- Major incidents requiring first aid will be managed in the Medical Room. The room is enclosed and contact maybe longer, gloves, apron and face mask should be worn by the first aider treating.
- If Medical Room is in use for isolation - first aid to be administered in the school office

PPE (Personal Protective Equipment):

- Where it is not possible to maintain a 2-metre or more distance away from an individual when providing first aid, PPE (Personal Protective Equipment) is available:
 - Disposable gloves
 - Disposable plastic apron
 - Eye protection (E.g. visor or goggles) if there is a risk of droplets
 - Face mask

Resuscitation face shield if the decision is made to perform mouth to mouth CPR - as per first aid training.

First Aiders to clean their hands thoroughly with soap and water or alcohol sanitiser before putting on and after removing PPE.

Follow instructions for donning and doffing PPE displayed in the Medical Room

Blood or body-fluid spill:

- Keep people away from the area.
- Use a spill-kit if available
- PPE - following instructions for donning / doffing
- If no spill-kit is available, place paper towels onto the spill.
- Follow up cleaning protocol

Process flowchart: What to do if there is a suspected or confirmed case of COVID-19 in school

